

**[insert name of Church/Circuit/District]**

**Consent Form to collect and use your Personal information**

Under the General Data Protection Regulation (‘GDPR’) and the Data Protection Act 2018, there are certain occasions when **[insert name of Church/Circuit/District** ***e.g. the Church Council of High Street Methodist Church*]** (the **Managing Trustee Body**) must obtain your explicit consent to use your information, known as ‘Personal Data’. Personal Data includes, but is not limited to your name, address, telephone number and email address.

Wewould like to hold and use your information for the purposes set out below which require consent in accordance with the [Annex to the Managing Trustees’ Privacy Notice](https://www.tmcp.org.uk/about/data-protection/managing-trustees-privacy-notice#annex).

Please complete your contact details and then tick all relevant boxes to indicate your consent. You may consent to all of the purposes, any number of the purposes or none of the purposes. If you do not consent to the Managing Trustee Bodyusing your information for the purposes listed below then we will not contact you for those purposes.

**1. Personal Information**

**1.1** Please complete your details below:

**N** Name:

**A** Address:

**E** Email Address:

**P** Phone Number:

**M** Mobile Number:

***O****[Insert any others that apply*]

**2. Purposes for which consent is given and communication preferences**

My consent is given for the following purposes (*please tick and complete all that apply*):

|  |  |  |
| --- | --- | --- |
|  | Please tick | Purpose |
| **1** | 🞎 | The Managing Trustee Body’sDirectory is made publically available. I confirm I understand this and confirm that the following details may be published in the Directory:  **N 🞎 A 🞎 E 🞎 P 🞎 M 🞎 O 🞎 (others e.g social media including Facebook, Twitter)** |
| **2** | 🞎 | To keep me informed about specific fundraising events by the Managing Trustee Bodythat are in addition to their normal fundraising activities. The Managing Trustee Body may contact me in the following ways for this purpose:  **A 🞎 E 🞎 P 🞎 M 🞎 O 🞎 (others e.g social media including Facebook, Twitter)** |
| **3** | 🞎 | The Managing Trustee Body’sNewsletteris made publically available. I confirm I understand this and confirm that the following details may be published in the Newsletter:  **N 🞎 A 🞎 E 🞎 P 🞎 M 🞎 O 🞎 (others e.g social media including Facebook, Twitter)** |
|  |  |  |
| **4** | 🞎 | To be included as a ‘Friend’ / ‘Contact’ of the Managing Trustee Body on the followingSocial Media Platforms  *Note to Managing Trustees – List all Social Media platforms:* |
| **5** | A 🞎  B 🞎  C 🞎  🞎  🞎  🞎  🞎 | To include my photographic images for the following purposes:  **This does not supersede the Safeguarding Consent Form for Photography. Please refer separately to the** [**Safeguarding Consent Form**](https://www.methodist.org.uk/for-ministers-and-office-holders/safeguarding/policies-procedure-and-information/forms/) **if Safeguarding matters are an issue**  Public display of the Managing Trustee Body’sevents;  Inclusion in the Managing Trustee Body’sNewsletters;  Publication on the Managing Trustee Body’sSocial Media Platforms  *Note to Managing Trustees – List all Social Media platforms:* |
| **6** | 🞎 | The Managing Trustee Body**-** like to send birthday cards to our members and adherents. I confirm that I would like to receive a birthday card:  DOB: |
| **7** | 🞎 | The Managing Trustee Bodylike to send birthday cards to the children baptised into the church. I confirm that I would like my child(ren) to receive a birthday card:  Name: DOB:  Name: DOB:  Name: DOB:  Name: DOB: |
| **8** | 🞎 | The Managing Trustee Bodylike to invite the family and friends to memorial services for their recently loved ones. I confirm that I would like to be invited to a family/friend’s memorial service |

**Signed:**

**Dated:**

For full details of how the Managing Trustee Bodyuses your information, please refer to our [Privacy Notice](https://www.tmcp.org.uk/about/data-protection/managing-trustees-privacy-notice) which is also available from **[insert Office/Church Name, Address and Email Address or Name, Address and Email Address of relevant officer]** [*if this is available on a Church/Circuit/District website, then please provide details].*

***If you have any queries in relation to the guidance in this document please contact TMCP Data Protection for further assistance.***

*V2.1 – 13/7/21*